



Identifying Defects

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New Building Work

Does the work vary from Contract Documents?

YES

Is the quality unsatisfactory?

YES

Is the work incomplete?

YES

Is the Certification from consultants and contractors incomplete?

YES

Step 1 Identifying the defect

Is it unsafe?

YES

Is it illegal?

YES

Is it damp?

YES

Will it fall down?

YES

Does it not work acceptably?

YES

Is it inconvenient?

YES

Will it deteriorate if not maintained?

YES

Is the appearance unacceptable?

YES

Are there any timber pests?

YES

Is inspection access reasonable?

YES

Is there any new work?

- Is the quality satisfactory?
- Is there any incomplete or defective work?
- Is the certification incomplete

YES

Defect Evident

Step 2 Describe the defect

Identify

- Location — area/position
- Element/component/material/finish
- Report priority and action - see Steps 3 & 4

Step 3 Identify the action

- Further investigation.
- Document
- Replace
- Repair
- Maintenance
- Monitor

Step 4 Identify the priority

- Emergency
- Immediate
- Maintenance
- At the end of component life